



Clerk to the Council: Rachel Stratton

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To: All Members of Bridgerule Parish Council

19th May 2021

Dear Councillors

You are hereby summoned to attend the ANNUAL MEETING of Bridgerule Parish Council, to be held in the **Village Hall, Bridgerule on Wednesday, 26th May 2021 commencing at 7.30 p.m.** for the purpose of transacting the following business. In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend.

Yours sincerely

Rachel Stratton
Parish Clerk

AGENDA

1. **To Elect the Chairman for the Year 2021/2022**
2. **The Chairman Will Read and Sign the Prescribed 'Declaration of Acceptance of Office'**
3. **To Elect the Deputy Chairman for the Year 2021/2022**
4. **Apologies for Absence** (Please make any apologies known to the Parish Clerk)
5. **Declarations of Interests** – to receive declarations of personal and pecuniary interests in respect of items on this Agenda.
6. **Council Meeting Minutes** – to approve and sign the Minutes of the Council Meeting held on 21st April 2021 as a correct record.
7. **Matters Arising** – to consider matters arising from the Minutes of 21st April, 2021 Meeting, not already covered by the Agenda. For information only.
8. **Co-opting on to council of one councillor**
9. **To Appoint Representatives to the Following Outside Bodies: i. Playground and Open Spaces ii. Football Club iii. Bridgerule Village Hall Ltd.**
10. **Public Open Question Time** – To receive questions from the Public. Each member of the Public may have up to 2 minutes time, the session to last no more than 10 minutes in total. Standing Orders will be suspended during this session.
11. **Police Report** – The Police will provide a report for information only.
12. **To Ratify the Insurance for the year 2021/2022.**
13. **Ratify the Appointment of Gareth Pollard Chartered Accountant as Bridgerule Parish Council's Accountants for 2020/21**
14. **To Agree and sign the Certificate of Exemption for the Financial year 2020/2021.**
15. **To approve Risk Assessments and the Asset Register for 2020/2021**
16. **Annual Adoption of the Standing orders as Prescribed by NALC for the 2020/21 year.**
17. **Adoption of the Financial Regulations as Prescribed by NALC for the 2020/21 year.**
18. **Councillors Code of Conduct – to be signed as agreed for the 2020/21 year.**
19. **To agree the Data Protection Office for the Council for the 2020/21 year.**
20. **To agree the job description and payscales for the clerks vacancy**
21. **Accounts due for payment** – To receive and approve the accounts due for payment.

22. **Planning Update**
23. **Highways**
24. **Village Hall**
25. **To Receive Correspondence** – To receive a list of correspondence received and sent from 21st April to 26th May 2021 and make decisions on and actions to be taken on matters arising from these.
26. **Chairman’s Report** – To receive a Report from the Chairman – for information only.
27. **Parish Clerk’s Report** – To receive a Report from the Clerk – for information only.
28. **Exchange of Information** – With prior permission of the Chairman, to exchange information only on any other subject.
29. **Close**